

APPLICATION FOR ADVANCE RESERVATION OF ACCOMMODATION IN HOLIDAY HOME **MYSORE**

1. Name of MP/Officer/Tourist : _____
(IN BLOCK LETTERS)
2. Designation & Deptt./Ministry to which : _____
attached (Personnel Number, Rank and _____
Parent Unit should be indicated by _____
Defence Service Officers).
- 3.(a) Complete postal address to which : _____
communication is to be sent. _____
- (b) Permanent Address : _____

4. (a) Period for which accommodation is : _____
required **(NOT EXCEEDING TEN DAYS)**
- (b) Details of Family Members/Guests : _____
5. Accommodation required Single/Double/ : _____
Four bed suites.
6. Details of money deposited : _____
(Give details of Bank Draft)

DECLARATION

- A. I certify that the accommodation asked for in Holiday Home, Mysore will be occupied by me or my family members. I undertake to vacate the accommodation on _____ and will not overstay without prior written permission of the competent authority, failing which I will be liable to pay market rate of licence fee as damages and other legal action etc.
- B. I shall not claim refund in case the accommodation booked is not utilised by me.
- C. I certify that the information given above is correct and that nothing has been concealed. I shall also abide by the Rules and Order covering this allotment.
- D. I undertake to take meals if arrangement exist or to pay the service charges as per Government order directly to the caterer.

PLACE :

DATE :

SIGNATURE

GENERAL INSTRUCTIONS

The charges for accommodation per day are as under :

Description Of Rooms	From Central Government Employees/Mp's	Employees Of State Govt./Public Sector Undertakings, Govt Companies	From Private Persons (Accompanying Guests Of Mp's/ Central Govt. Servant)
DOUBLE BED SUITE	Rs. 40/-	Rs. 100/-	Rs. 165/-

NOTE : In addition, charges, Rs. 3/- per day, per bed for geyser and Rs. 15/- per A.C. per day, wherever available will also be charged.

Application for reservation in Holiday Home, Mysore should be accompanied by a Bank Draft covering full amount drawn in favour of **Executive Engineer, Mysore Central Division, CPWD, Mysore and should be sent directly to him.**

Reservation is made on first come first served basis. The applications will not be entertained more than two months in advance.

TO BE FILLED IN BY THE ADMINISTRATIVE OFFICE

Forwarded to the Executive Engineer, Mysore Central Division , CPWD, T.Narasipur Road, Sidhartha Nagar, Mysore- 570011.

It is certified that Shri/Smt./Kum. _____ is an employee of the Central Govt./State Govt./U.T./PSU/Autonomous Body.

Signature :

Office Seal :